



ORDER OF DETERMINATION  
August 5, 2014

DATE THE DECISION ISSUED  
July 22, 2014

CASE TITLE – PAULA DATESH V. SHARON PAGE RITCHIE, SAN FRANCISCO ARTS COMMISSION  
(File No. 14034)

*FACTS OF THE CASE*

Paula Datesh (Complainant) made a complaint alleging that Sharon Page Ritchie and Howard Lazar, San Francisco Arts Commission (Respondent), violated provisions of the Sunshine Ordinance by failing to post either meeting minutes, audio recordings, or both, for various meetings in a timely manner.

*COMPLAINT FILED*

On various dates, Ms. Datesh filed complaints against the San Francisco Arts Commission alleging failure to post multiple meeting minutes, audio recordings, or both, for various meetings in a timely manner.

*HEARING ON THE COMPLAINT*

On July 22, 2014, Ms. Datesh appeared before the Task Force and presented her claim. Sharon Page-Ritchie and Howard Lazar, San Francisco Arts Commission (Respondent), presented the San Francisco Arts Commission's defense.

The issue in the case was whether the San Francisco Arts Commission violated Sections 67.14(b) and 67.16 of the Sunshine Ordinance.

*FINDINGS OF FACT AND CONCLUSIONS OF LAW*

Based on the testimony and evidence presented, the Task Force finds the testimony of Ms. Datesh to be persuasive and finds Sunshine Ordinance Sections 67.14 and 67.16 to be applicable to this case for failure to audio record various meetings and failure to post meeting minutes for various meetings in a timely manner.

*DECISION AND ORDER OF DETERMINATION*

The Task Force finds Sharon Page-Ritchie, San Francisco Arts Commission, in violation of Sunshine Ordinance Sections 67.14 and 67.16 for failure to audio record various meetings and failure to post meeting minutes for various meetings in a timely manner.

The San Francisco Arts Commission is ordered to appear before the Compliance and Amendments Committee, on a date to be determined, to provide a report that includes a full and comprehensive accounting/review of all minutes, audio recordings, and website postings for the Arts Commission. The report should include, at a minimum: 1) status on all recordings and minutes required to be available and posted online; 2) estimated timeframe to address outstanding issues related to meeting minutes and audio recordings; 3) inventory of all audio recordings available in various formats; and 4) plan with timeframe to resolve any outstanding issues.

This Order of Determination was adopted by the Sunshine Ordinance Task Force on July 22, 2014, by the following vote: (Hepner/Oka)

Ayes: 9– Rumold, Winston, Pilpel, Hepner, David, Fischer, Oka, Hyland, Washburn

Noes: 0 – None

Absent: 1 – Wolf

A handwritten signature in blue ink that reads "Allyson M. Washburn". The signature is written in a cursive, flowing style.

Allyson Washburn, Chair  
Sunshine Ordinance Task Force

c: Nicholas Colla, Deputy City Attorney  
Paula Datesh, Complainant  
Sharon Page Ritchie, San Francisco Arts Commission  
Kate Patterson, San Francisco Arts Commission